



Administrative body

City of Pforzheim

Represented by the Lord Mayor
Marktplatz 1 | 75175 Pforzheim

Person responsible for data processing

Pforzheim City Library

Deimlingstraße 12 | 75175 Pforzheim
Phone 07231 39-2441
Mail stabi@pforzheim.de

Contact details of the official data protection officer

Data protection commissioner of the City of Pforzheim

Marktplatz 1 | 75175 Pforzheim
Phone 07231 39-2603
Mail datenschutz@pforzheim.de

Data protection information

Processing of personal
Data, Information according
to article 13 DSGVO

Type of data stored

When you register, your title, surname, first name, date of birth and address are stored. In the case of minors, the surname, first name and address of a guardian will also be stored. If desired, the telephone number and e-mail address can also be stored during registration. In this case, the telephone number and e-mail address can be used by the City Library to contact you for service reasons. There will be no advertising made by the Pforzheim City Library by mail, e-mail or telephone. The e-mail address is used for the following automated messages: Notifications about reservations which have become available, expiration of a library card, and the first reminder letter in the case of media reminders and reminders about fees. The e-mail address can be subsequently entered, changed or deleted at any time on site or via the customer portal. For the duration of the media loan, the media data is stored in connection with the user number. Any fees incurred in accordance with the user regulations will also be stored in connection with the user number until full payment has been made. For each medium the last two borrowers are stored. This serves to clarify damages or incomplete returned media. This information is linked to the medium and cannot be searched for via the user account. No borrowing histories are kept for the user accounts.

Purpose and legal basis of the processing

Your data will be stored in the City Library exclusively for the purpose of loan bookings. The processing is based on article 6 paragraph 1 letter b DSGVO.

Recipients of the data - entities to whom the data is disclosed

For the final processing of non-returned media and the associated invoicing, the data will be forwarded to the following recipients within the City of Pforzheim: Department of General Administration and City Treasurer's Office, Department of Cash. The data will not be passed on to locations outside the City of Pforzheim.

Storage duration of personal data

After collection your data will be stored for at least the duration of the card's validity. If the validity of the card expires, the collected data will be deleted after 48 months of inactivity. Excluded from the deletion are user accounts on which media are still lent or on which there are still unpaid fees.

According to the basic data protection regulation you are entitled to the following rights:

You have the right to receive information about the data stored about you (Art. 15 DSGVO). Should incorrect personal data be processed, you have the right to have it corrected (Art. 16 DSGVO). You can request the deletion or restriction of the processing as well as object to the processing (Art. 17, 18 and 21 DSGVO). Should you make use of your above mentioned rights, the City of Pforzheim will check whether the legal requirements for this are fulfilled. Furthermore, there is a right of complaint to the State Commissioner for Data Protection and Freedom of Information of Baden-Württemberg (LfDI), P O box 10 29 32, 70025 Stuttgart, poststelle@lfdi.bwl.de. You can assert the rights of those affected (except for the right of complaint against the LfDI) against the City of Pforzheim either by post, by e-mail or by fax. You will not incur any costs other than postal charges or the transmission costs according to the existing basic tariffs. If, at your request, further personal data, in particular telephone number and e-mail address, are processed by the Pforzheim City Library, this corresponds to a voluntarily given consent, which you can revoke at any time in the future. This does not affect the legality of the data processing that took place on the basis of the consent until the revocation.